Access RDS Web Portal
(Windows)

1. Open a web browser – Google Chrome OR Internet Explorer

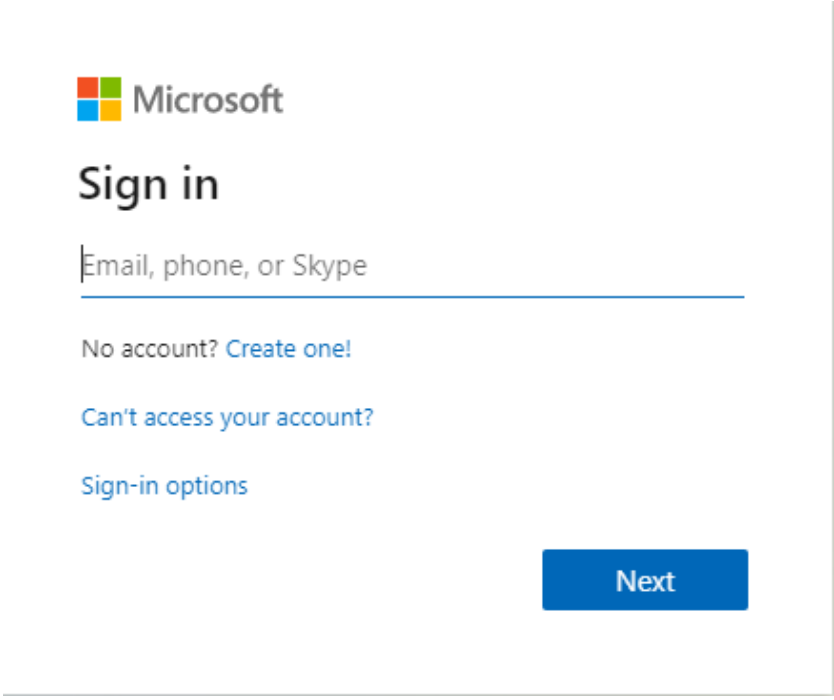
2. Browse to https://ras.wtbyhosp.org/

3. Logon to the Microsoft Sign in page with your Waterbury Hospital long user account:

Note: You do not need an email to logon to our portal. Your Network AD account is your "long username" that you will enter at this Sign in page

   b. username@wtbyhosp.org

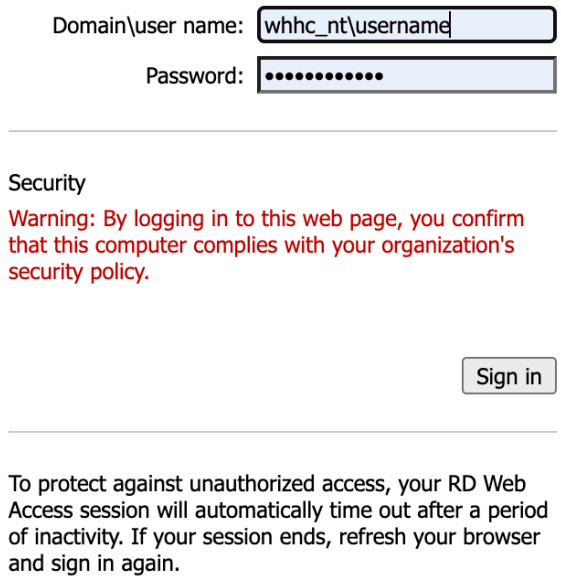
   c. Enter Waterbury network password



4. **Proceed with verifying your logon with the Multi factor authentication prompts**

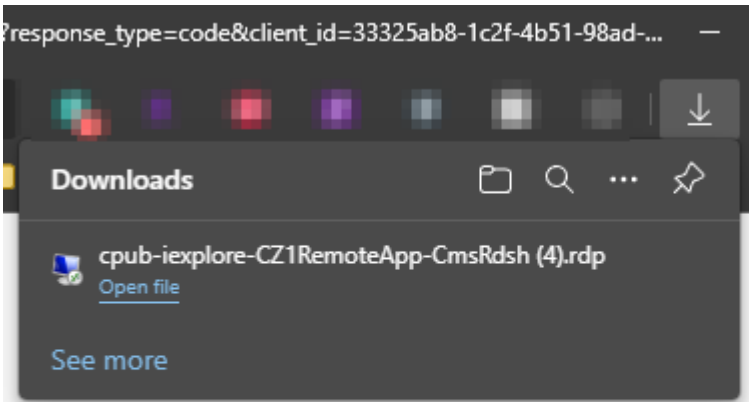
5. Enter Domain\user name as: **whhc_nt\your network user ID**

   Password: Your Waterbury Network Password

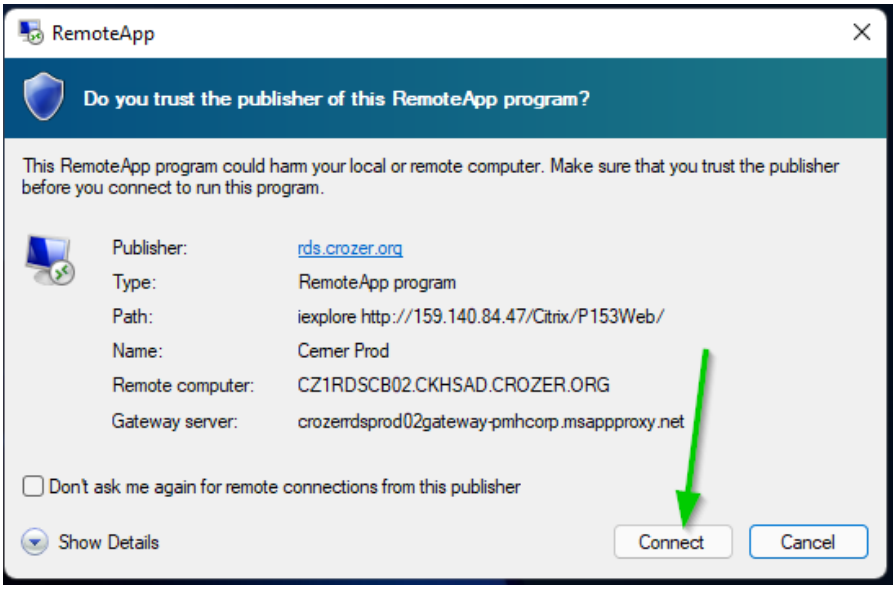
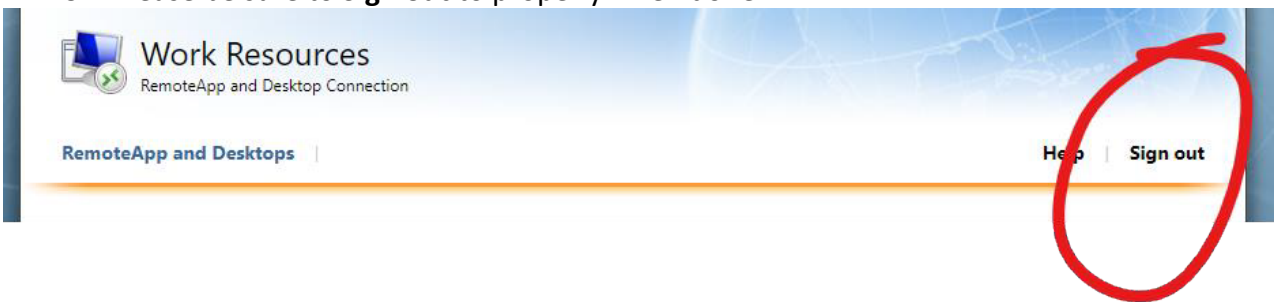


6. Click on any app you would like to access

7. You may be prompted to open a file that downloads when you click on that icon. Please go ahead and open it. You can also right click and select “Always open Files of this type” so it doesn’t keep prompting you



8. Click Connect and it may ask you again for credentials. Please put your Waterbury Credentials as whhc_nt\username .



9. Please be sure to **Sign out** to properly when done.